



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

<b>Name of organisation</b>	The Wiltshire Guild of Spinners, Weavers & Dyers / Steeple Ashton Textile Studios		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation		

### 2 – Your project

<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Melksham
<b>Does your town/parish council know about your project?</b>	Yes

<p><b>What is your project?</b></p> <p><b>Important: This section is limited to 300 characters only (inclusive of spaces).</b></p>	<p>The overall project has involved the re-furbishment of the upper area of the "St Mary's School" building and the two portacabins and the creation of a workshop facility to expand the work, both educational and recreational, of the Guild. The work has been carried out with the complete co-operation of the Steeple Ashton community and will provide opportunities for all. The remaining work is to provide greater access and security to the premises, including the village community shop, by replacing the existing wooden gates which are in very poor condition. This will support the work being undertaken by the trustees in removing the barriers and allow access to the playground area for cars at the facility and relieve on-road congestion.</p>
<p><b>Where will your project take place?</b></p>	<p>St St Mary's school building (grade 11 listed) Steeple Ashton, Nr Trowbridge.</p>
<p><b>When will your project take place?</b></p>	<p>September/October 2010</p>
<p><b>How many people will benefit from your project?</b></p>	<p>The whole village community allowing clearer access to the community shop and avoid on-road congestion outside the shop entrance.</p>
<p><b>How does your project demonstrate a direct link to the community plan for your area?</b></p> <p><b>Please provide a reference/page no.</b></p>	<p>Relieving pressure on the on-road parking outside the community shop and encouraging access and use of this important facility.</p>
<p><b>What is the link between your project and other local priorities?</b> e.g. Priorities set by your area board and parish plans.</p> <p>The shop is of great importance to the village and the school premises will be protected by securing the area and preventing the mis-use of the premises. The whole refurbishment has also secured the structure and preservation of this listed building.</p>	



**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Initially, we have signed a 5 year agreement but it is our aim to establish the Steeple Ashton Studios as a Centre of Excellence.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would attempt to erect security gates with our own labour but we feel that it is very important to preserve this building and the portacabins so that they do not fall into disrepair. The playground area could easily prove to be very vulnerable as casual parking and also anti-social activity. The security of the shop and the studios will be enhanced.

**How will you know whether your project has made a difference in the community?**

The recorded involvement of the community in accessing the facilities and the educational opportunities on offer. Hopefully, the community shop will also show improved turnover.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

**Yes**

**To who have you applied for funding for this project (other than Wiltshire Council)?**

We have not approached any other source for funding for the erection of security gates; we did receive a start up grant from Swindon & Wilts Community Foundation for the refurbishing project and a small grant from Community First towards providing a heating system for the portacabins.

**Have you been successful?**

**Yes**

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p><b>No</b></p>	
<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p><b>No</b></p>	
<p><b>4 - Information relating to your last annual accounts (if applicable)</b></p>		
<p>Year ending:</p>	<p>Month: November</p>	<p>Year: 2009</p>
<p><b>A - Total income:</b></p>	<p>£ 8,463.62</p>	
<p><b>B - Minus total expenditure:</b></p>	<p>£ 7,059.17</p>	
<p><b>Surplus/deficit for year: (A minus B)</b></p>	<p><b>£1,404.45</b></p>	
<p><b>Free reserves held:</b></p>	<p>£ 4,144.92</p>	

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Steel gates	£ 587.49	Own fundraising/reserves		£
Metal Posts	£ 121.00			£
Cement, paint & fittings estimated	£ 291.51	Parish/town council		£
				£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£1000</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£ 0
<b>Total project expenditure A</b>	£ 1000
<b>Project shortfall A – B</b>	£ 1000
<b>Award sought from Wiltshire Council Area Board</b>	£ 1000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use X
- Latest inspected/audited accounts or annual report X
- Income and expenditure budget for current financial year X
- Project budget (if applicable) X
- Terms of reference/constitution/group rules X

Evidence of ownership/lease of buildings and/or land X

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Access to the community shop will be improved

**b) How does your project work to promote inclusion, participation and good community relations?**

The facilities of the studios will be open to all and providing car parking on the play ground will allow access for disabled users ; the studios have ramps and a disabled w.c.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

Under 25's    Over 50's

Mostly or all men/boys                  Mostly or all women/girls

Specific minority ethnic groups (please state which groups)

Specific faith groups (please state which groups)

People/families on low income

Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

**I have read the funding criteria**

**The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.**

**If an award is received, I will complete and return an evaluation sheet.**

**That any other form of licence or approval for this project has been received prior to submission of this application.**

**That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.    Child Protection    Public Liability Insurance**

**Equal opportunities    Access audit    Environmental impact**

**Planning permission applied for (date)    or granted (date)**

**That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.**

**I give permission for press and media coverage by Wiltshire Council in relation to this project.**



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**Name:**  
**Position in organisation:** Project Co-ordinator

**Date:** 05/08/10

**Please return your completed application to the appropriate Area Board Locality Team**